



ST EMILIE'S DROP OFF AND PICK UP ARRANGEMENT **as of Wednesday 9th February**

Dear Parents

As you will have read in this morning's update, we have made some changes to the whole school drop off and pick up arrangement. These changes will assist us to try to achieve the goal of *minimising the risk of COVID-19 entering or being transmitted on school grounds.*

Thank you again for your patience, support and understanding.

Regards

Tania Thuijs

Principal

KINDERGARTEN

What time can I drop my Kindy child?

Doors open at 8.30am and you can drop them anytime between 8.30am and 8.40am.

Is it ok for Kindy parents to come on the school site?

At this stage, Kindy parents and their Kindy child will park their car and come on to the school site. Parents are asked to say goodbye to their child at the Kindy gate where a staff member will be waiting.

What shall I do if my child is upset?

If your child is upset, please comfort them and hang back until the other children have been delivered to the classroom. Once other parents have left, staff will assist you to transition your child into the Kindergarten. At this stage a kiss and leave approach is best.

What will happen if I have a Kindy child as well as a child/ren in other year levels?

Please drop your older children off using the drive through and then park and walk your Kindy child into school.

What will happen at the end of the Kindy day?

At the end of the Kindy day parents are to make their way to the Kindy gate and collect their child from the gate where a staff member will be waiting. If your child is an **only child**, you are asked to please collect them by 2.40pm to create more carpark space.

What will happen at the end of the Kindy day if my Kindy child has older siblings?

If your Kindy child has an older sibling/s, they will come to the Kindy grassed area at 2.45pm. They will remain seated until you come to collect your Kindy child and siblings from the gate.

PRE- PRIMARY - UPDATED

If I only have a PrePrimary child, am I able to come onto the school site in the morning?

Yes, you are asked to drop your only child off at the PP side gate where a staff member will be waiting. There are approximately 30 PP families who only have a PP child and this arrangement takes these cars out of the drive through.

What about in the afternoon?

In the afternoon, all PP parents are asked to please park and collect their child and siblings from the PP side gate where two staff members will be waiting with children.

If I have a PP child and older siblings, can I drop my PP child off in the morning at drive through with the older children?

Yes, this is what we would like you to do please, as it means less parents onsite in the morning.

CHILDREN WHO WALK AND RIDE TO AND FROM SCHOOL

Can my children continue to walk and ride to and from school?

Yes they can. They are to enter via the side gate on Amherst Road - any parents accompanying them need to say goodbye at the gate.

Will the gate be supervised?

A staff member will be at the gate in the morning and the afternoon.

CHILDREN YEARS 1- 6

Do all other children from Years 1-6 have to be dropped off and picked up at the end of the day using the drive through?

Yes, all children from 1-6 children are to be dropped off and picked up via drive through as of Wednesday the 9th February (unless they walk or ride to school, see above). We will monitor this arrangement as time goes on and modify, if necessary.

What is the latest I can collect my children from the drive through?

Children from Years 1-6 can be collected between 3.00pm - 3.20pm.

As there will be more cars coming through the drive through, parents of Years 4-6 children only are asked to consider coming closer to the 3.15pm mark.

What if my children haven't used the drive through before?

If your child/ren haven't used the drive through before please make sure that your teacher is informed. This way they can talk them through what they need to do, where they need to be and oversee them for a safe transition to using the drive through.